

CHS REGIONAL MLS FINES QUICK GUIDE

Updated August 2022

As a member of CHS Regional MLS, it is your duty to be familiar with the Rules & Regulations. This includes the Penalties and Fines, Section 9.3. If you do receive a fine, you may appeal within **15 days** of the fine date. The appeal must be submitted on the CHS MLS Appeal Form and sent to Appeals@CharlestonRealtors.com.

Please find the full version of the CHS Regional MLS Rules and Regulations at CHSMLS.com/governance

Undocumented Listing Entry	entering a listing into MLS without a listing agreement	\$1,500
Inaccurate Information	2 business days to correct after notice by MLS Staff	\$125
Misrepresentation of Status	misuse of the Coming Soon status or incorrect status	\$250
Misrepresentation of Sold	5 business days to report closed sales	\$250
Contact Info in Public Areas	names, phone #'s, or emails entered into public areas	\$250
Contact or Open House	"contact listing agent" or open house details in public areas	\$50
Directions	must be to listing address	\$50
Website Links	any web link entered anywhere other than in Agent Notes	\$250
Late Photo Entry	5 business days to enter at least 1 photo, including front	\$50
Photo Content	no people, logos, offensive photos	\$50
Potential Financing	in dedicated fields and Agent Notes only	\$50
Property Condition Disclosure	5 business days to enter	\$50
Lead Based Paint Disclosure	5 business days to enter	\$50
Access Sharing	MLS credentials, SentriKey app, SentriCard or SentriCard pin	\$1,000
Office Exclusive	2 business days to file Office Exclusive form with MLS	\$250
Showings	<p>must be available to show upon Active status entry</p> <ul style="list-style-type: none"> warning email with one business day to be in compliance \$150/day that the listing remains out of compliance 	
NAR's Clear Cooperation 8.0	<p>Listings must be submitted to the CHS MLS within one business day of public marketing. Listings that are verified as out of compliance will be subject to the following:</p> <ul style="list-style-type: none"> \$500 fine upon confirmation of the violation by MLS staff Additional \$250 fine per business day that it remains out of compliance 	

Prior to adding your listing, if you are in doubt on any finable detail, please contact your Broker-in-Charge or Support@CHSMLS.com. We would love to help you avoid a fine!